

**2019 Pro-Grad Ticket Sales Guidelines:**

**\*At least two volunteers present on each day of ticket sales; three would be better towards the last few weeks of ticket sales.**

**\*Check the students ID and make sure the medical release form is completely filled out, including both the student and the parents signature**

**\*Get parent contact information**

**\*Make sure to give the receipt to the student**

**\*File medical forms alphabetically**

**\*\*Payment must be made only by check or cash**